



FRIENDS OF THE KINGSVILLE PUBLIC LIBRARY

P.O. Box 57 Kingsville OH 44048

Phone: (440) 224-0239

40th Annual Kingsville Library Lawn Sale

Saturday May 17, 2014

All reservations must be received by May 2nd, 2014

This event is held RAIN or SHINE

- Unload
- Park your Vehicle
- Setup your space
- Set your own prices & keep your profits

Each selling space will measure just over **10' x 10'** to better accommodate a 10'x10' tent with a little more leeway. The park contains large trees/roots and each space is not "perfect". We try our best to avoid obstructions by natural objects with at least one side open to an aisle. **12x12 tents will not fit in one space.**

Please be weather wise and bring plastic covers and rain gear. Our shoppers come ready to buy no matter what the weather is like. Canopies and awnings are permitted within the confines of your space.

We may have volunteers to help you get your items to your space. However, bring only what you can easily get to your space and set up. ***Do not come alone. Bring someone to help you.***

SET-UP DAYS AND TIMES

Friday: Noon until 7pm - **Highly Recommended!!**

***Noon-5pm:** Check-in inside the library * **5pm-7pm** check-in at the gazebo or look for staff in
The orange vest for space assignment and vendor passes.

IMPORTANT INFORMATION - Check-in times have changed

Saturday Morning Check in @ 5:30am – 7:30am: Corner of E. Main Street and Academy St.

ACADEMY STREET WILL BE ONE WAY ONLY ON SATURDAY MORNING – enter at E. Main St. across from the fire hall –

ACADEMY STREET WITH BE CLOSED TO ALL TRAFFIC AT 8:00am

5K RACE: RUNNERS WILL NEED ACCESS TO ACADEMY STREET AFTER 8am

You will be greeted by a volunteer with an orange vest and given your space assignment, vendor nametags/passess and suggested unloading area.

Your space should be ready by 8:45AM. The gates open to the public promptly at 9:00AM

* Additional parking available at Kingsville Elementary School with **shuttle service** back to the park. Please do not park large travel trailers or large vehicles along Academy Street.

**By order of the Kingsville Township Trustees **

NO VEHICLES ARE PERMITTED TO DRIVE INSIDE THE PARK

NO PARKING ON THE GRASS OUTSIDE THE FENCE OR ALONG RT 193

NO PARKING PERMITTED ON THE **EAST SIDE OF ACADEMY STREET BY RESIDENT DRIVEWAYS – violators will be ticketed.**

APPLICATION FORM

40th Annual Lawn Sale

Saturday, May 17, 2014

RETURN THIS FORM WITH YOUR CHECK

by Friday, May 2, 2014

If your application is not accepted, check will be returned

Please reserve: _____ number of spaces at \$20 donation per space
_____ number of ELECTRICAL spaces at \$40 donation per space *

*Only Six electrical spaces (20 amp breakers on each) available on a first come, first serve basis. Supply your own 100 foot heavy-duty power cord suitable for outdoor use. **The library is NOT responsible if you overload the breaker at your booth. Guidelines:** *Roaster (12 amps) *40 cup coffee maker (9 amps) *55 cup coffee maker (12.5 amps) *Microwave (12.5amps) example (2) Roasters at one booth will overload the breaker = 24 amps. (1) roaster, (1) 40 cup coffee maker should be fine. Regular spaces and electrical spaces cannot be side by side.

Water is NOT available at any site

Person responsible for the booth on the day of the sale will be:

ORGANIZATION/BUSINESS NAME (if applicable) _____

NAME _____ PHONE _____

STREET/P.O. BOX: _____

CITY, STATE ZIP: _____

EMAIL _____ Can we email an application next year? Y N

NUMBER OF WORKERS: _____ (Maximum of 6 vendor nametags/passess *per space rented* will be provided)

WHAT ARE YOU SELLING AT YOUR BOOTH? _____

SPECIAL NEEDS OR CONCERNS: _____

FOOD/BAKED GOODS SALES must follow Ashtabula County Health Dept. regulations. Call Randy Barnes for more info at (440) 576-6010. You may not need a food license if you sell your items by donation or follow Cottage Food Production guidelines. If you plan to apply for a food license, do this at least 2 weeks in advance of the event.

I (we) understand by signing below in agreement to participate in Kingsville Library Lawn Sale 2013 that:

*I (we) may not drive any vehicle in the park or on the grass outside the fence for loading/unloading or parking.

*The sale is held rain or shine and is an outdoor event and no refunds will be made for any reason.

*Spaces will be assigned and specific location requests or handicapped accommodations will be taken into consideration but are not guaranteed.

*The Kingsville Public Library and or the Friends of the Library are not responsible for personal injury, loss or damage of any property associated with the sale.

*The Friends of the Library reserve the right to inspect and approve any items to be sold on the premises and that unapproved items must be removed from the premises immediately.

By signing this application, I shall assume full responsibility for the items I or any members of my group, bring and I (we) agree to abide by all the rules and procedures for the Lawn Sale.

Signature of person responsible for the booth on the day of sale. DO NOT PRINT

Make checks payable and mail application to: Do not send CASH in the mail!

Friends of the Kingsville Public Library/Lawn Sale

P.O. Box 57

Kingsville, OH 44048-0057

All proceeds/donations benefit the Kingsville Public Library